

DRAFT

CENTRAL STATE HOSPITAL LOCAL HUMAN RIGHTS COMMITTEE MEETING MINUTES

**Central State Hospital
26317 W. Washington Street
Building 113, Main Conference Room
Petersburg, Virginia 23803
November 6, 2009
8:30 am Regular Meeting**

Attendance:

Jane Clayborne- Chair; Violet Hite, Vice-Chair; William Lightfoot, Member; Jillian Taylor -Secretary; Hannibal Tuck, Member.

Guests:

Dr. Charles Davis, CSH Facility Director; Ronald, Forbes, CHS Medical Director; Jennifer Barker, CSH Director of Patient Relations; Jim Bell, CSH Forensic Director; Michael Curseen, Region IV Human Rights Manager/ OHR; Ansley Perkins, Human Rights Advocate/OHR; Rose Mitchell, Executive Secretary/OHR.

Absent:

Masri Linda, Member; Vartanian Isabel, Member;

I. Call to Order: 8:35 am

II. Minutes of October 2, 2009, Meeting

Action: The minutes for the October 2, 2009 meeting were approved.

III. Public Comment

LHRC Chair Jane Clayborne reported that LHRC member, Randi Keys, has submitted her letter of resignation from the LHRC citing personal matters for discontinued involvement in the committee.

IV. New Business

A. Monthly Variance Report for June 2009 – Presented by Jim Bell, Forensic Director

Mr. Bell reported no Human Rights complaints regarding the four forensic variances for this reporting period.

Action: The Committee approved a motion to accept Mr. Bell's reports.

(Executive Session)

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – September 2009

Formal Human Rights Complaints –October 2009

Biannual Report of Informal Complaints- May 2009-October 2009

Update Spit Mask Usage

Follow Up: Spit Guard Usage September 2009

(Return to Open Session)

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

B. Monthly Abuse Summary for September 2009- Presented by Jennifer Barker, Director of Patient Relations.

Mrs. Barker presented Monthly Abuse Summary for September.

Action: The Committee approved a motion to accept Mrs. Baker's summary; the LHRC requests to review the CSH rape policy at the next LHRC meeting.

C. Formal Human Rights Complaints for October 2009 –
Presented by Jennifer Barker, Director of Patient Relations.

Action: The LHRC approved a motion to accept Mrs. Barker's report.

D. Biannual Report of Informal Complaints May 2009-October 2009-
Presented by Jennifer Barker, Director of Patient Relations.

Action: The LHRC Committee approved a motion to accept Mrs. Barker's report.

E. Seclusion and Restraint Report- Presented by Dr. Charles Davis MD, Hospital Director

Dr. Davis addressed reason for increase in seclusion and 2 pt. restraints;

main contributing factor was the increase in jail transfers. Although the number of 2 pt. restraints and seclusions were slightly rising, the number of 4 pt. restraints has decreased. Dr. Davis hopes to see a decrease next month in the numbers of seclusions and restraints, but this will be dependant on the how long it takes to stabilize individuals.

Action: The LHRC Committee approved a motion to accept Dr. Davis' report.

F. Spit Mask Usage – October 2009: Reported by Michael Curseen

Mr. Curseen reported that there was no usage of spit guard for month of October.

Action: The Committee made a motion to accept Mr. Curseen's report.

V. Follow-up Business:

1. LHRC Follow-up RE: ECT Policy Revisions ~ Presented by Dr. Ronald Forbes, M.D., Medical Director

Dr. Forbes submitted a draft of the revised ECT policy to include revisions previously requested by LHRC Committee. The Medical Executive Committee will need to review the revisions to the draft ECT policy.

Action: The Committee motioned to approve the revisions to the draft ECT policy as presented by Dr. Forbes report. The Committee also approved a motion that Dr. Forbes present the final approved version of the ECT Policy to the LHRC once the draft has been approved by medical executive committee.

2. LHRC Follow-up RE: Spit Guard Usage: E.W & W.M. ~ Jennifer Barker, Director of Patient Relations.

E.W.- Mrs. Barker assured the LHRC that staff have been instructed concerning the need for clarification in nurse documentation that explains in depth what was/does go on during spit guard usage.

W.M.- Ms. Barker explained that in this case, the documentation got lost in the shuffle of incident, thus resulting in late submission of paperwork. Mrs. Barker assured the LHRC that staff has been reminded that documents must be completed at the time of event, even with long term interventions.

Action: The LHRC approved a motioned to accept Mrs. Barkers report.

3. LHRC Follow-up RE: Patient Satisfaction Survey~ Jennifer Barker, Director of Patient Relations

Mrs. Barker reported that each ward was provided Patient Satisfaction Survey to assess House Keeping Services. Mrs. Barker reported good client participation and that on the whole, house keeping staff is doing an adequate job of keep CSH forensic unit clean.

Action: The Committee made a motion to accept Mrs. Barker's report and will continue to review this report on an annual basis.

4. LHRC Follow up RE: Response to Public Comment from LHRC member Linda Masri ~ Michael Curseen, Advocate

Mr. Curseen presented the Hospital Director's written response regarding loss of Rose Mitchell as Human Rights Secretary. The LHRC was provided the opportunity to respond to or share thoughts about documentation.

Mr. Curseen and Ms. Perkins will be fielding any questions that Rose would have handled previously. Mr. Curseen will talk with HR about having a light duty person fill Roses position; Dr. Davis is in favor of this course of action.

Dr. Davis shared his regret for the loss of Mrs. Mitchell in this position, and expressed that many areas of the hospital are suffering from cutbacks. Other LHRC members shared some alternatives (interns, light duty person, etc.) to possibly filling the position

Action: The Committee requested a follow up report concerning the hospital's provision of technical assistance for the CSH LHRC at the December 4, 2009 LHRC meeting.

VI. Director's Comments:

No comment

VII. Adjournment: 10:10 A.M.

Next Meeting Date: December 4th, 2009