

**CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES**

**Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113, Main Conference Room  
January 7, 2011  
8:30 am Regular Meeting**

**Attendance:**

Jane Clayborne, Chair; Violet Hite, Vice-Chair; William Lightfoot, Member, Linda Masri, Member

**Guests:**

Vicki Montgomery, Hospital Director; Jennifer Barker, Director of Patient Relations & Staff Development; Reta Martin, CSW, Patient Relations & Staff Development; James Bell, Forensic Director; T. G. Sriram, M. D.; Michael Curseen, Region IV Human Rights Manager/ OHR

**Absent:** Jillian Taylor, Secretary; Hannibal Tuck, Member

**I. Call to Order: 8:35 am**

**II. Minutes of December 3, 2010 Meeting**

**Action:** The draft minutes for the December 3, 2010 meeting were approved.

**III. Public Comment:** Mr. Curseen announced that Mr. Walter “Buddy” Small, Human Rights Advocate at VCBR and Piedmont Geriatric Center in Burkeville, VA will be reassigned to Central State Hospital and Eastern State Hospital effective January 18, 2011,

**IV. New Business**

**A. Monthly Variance Reports for November 2010** – Presented by Jim Bell, Forensic Director

Concerning Variance # 3, Mr. Bell addressed the LHRC regarding the definition of non-forensic patients in a secure setting and shared that there is a NGRI acquittee who reported an allegation of sexual abuse during a pat-down search. Mr. Bell requested feedback to determine whether this variance is applicable to this patient’s current NGRI acquittee status. Mr.

Bell reported that there were no reportable incidents for variances 1, 2 and 4 during the month of December 2010 and advised the LHRC that the patient's allegation of abuse was reported to the Hospital Director's Office for investigation

**Action:** The Committee approved a motion to accept Mr. Bell's report with a follow-up motion requesting CSH to seek clarification concerning whether a NGRI acquttee in a secure forensic setting is considered a civil patient for purposes of reporting incidents involving Variance # 3.

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – October 2010**  
**Formal Human Rights Complaints – November 2010**  
**Spit Guard Usage – November 2010**  
**Biannual Summary of Aggression Management Plans**  
**LHRC Fact-Finding Hearing RE: R. J.**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

- B.** Monthly Abuse Summary: November 2010 – Presented by Jennifer Barker, Director of Patient Relations and staff Development

Ms. Barker presented the abuse data covering November 2010

**Action:** The Committee accepted the abuse data reports presented by Ms. Barker for November 2010.

- C.** Formal Human Rights Complaints – December 2010 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved a motion to accept Mrs. Barker's reports.

- D.** Seclusions & Restraint Data Summary; Comparisons of S/R Incidents and Totals for December 2010 & December 2009 ~ Presented by Vicki Montgomery, Hospital Director

Ms. Montgomery presented the seclusion & restraint comparisons for

December 2009 and December 2010. An overall increase in restraint usage for December 2010 was attributed to the hospital's inclusion of physical restraint data reporting.

**Action:** The Committee approved a motion to accept Ms. Montgomery's report.

**E.** Spit Guard Usage- Presented by Michael Curseen, Region IV Human Rights Manager / OHR

Mr. Curseen reported that there were two reported uses of the spit mask for December 2010 and shared that in both instances, the uses were in compliance with the hospital's spit mask policy.

**Action:** The Committee approved a motion to accept Mr. Curseen's report.

**F.** Review of E.C.T. Documentation Concerning K. Z. – Presented by Ronald Forbes, M. D., CSH Medical Director

Dr. Forbes provided the LHRC with handouts explaining what ECT is; when ECT is used; how ECT is administered; possible side effects; how ECT works and how quickly it works. Dr. Forbes also provided the LHRC with documentation of the patient's and the authorized representative's consent along with the total # of ECT sessions agreed to and presented the hospital's completed ECT checklist which is consistent with the requirements referenced in section 12 VAC 35-115-70, A.2 of the Rules and Regulations.

**Action:** The Committee approved a motion to accept Dr. Forbes presentation and requested to receive monthly follow-up reports concerning the effectiveness of the ECT treatments.

**V. Follow-up Business:**

**1.** LHRC Follow-up RE: Hospital's Compliance With Reporting Requirement for Use of Physical Restraints / Review of LHRC Letter to Ms. Marion Greenfield, Director, Clinical Quality & Risk Management (DBHDS)

As of this meeting date, the LHRC has not received a reply from Ms. Greenfield concerning its request to provide clarification and guidance to CSH to facilitate the implementation of a policy addressing the recording and documentation of non-medical restraints in a manner consistent with DBHDS expectation and the Rules and Regulations.

**Action:** The Committee approved a motion to revisit this issue

concerning Ms. Greenfield's requested guidance and clarification for Central State Hospital at the **March 4, 2011 LHRC meeting**.

**VI. Director's Comments:**

Ms. Montgomery commented that Central State Hospital's staff attendance during the past two snow dates was exemplary. Ms. Montgomery publicly recognized hospital staff for their diligence in reporting to work during these inclement weather days and commented that it was not necessary to implement the emergency staff pick-up procedure. Ms. Montgomery also shared that the Governor's proposed budget was favorable for the DBHDS.

**VIII. Adjournment: 9:35 A.M.**

Next Meeting Date: February 4, 2011. The meeting will be held in the Forensic Unit - Building 96 at 8:30 A.M.