

CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING
MINUTES

Central State Hospital
26317 W. Washington Street
Petersburg, Virginia 23803
Building 113, Main Conference Room
June 1, 2012
8:30am Regular Meeting

Attendance: Hannibal Tuck, Chair; Jane Clayborne, Vice-Chair; William Lightfoot; Barbara Davis, Member; Liesl Lipford, Member

Guests: Vicki Montgomery, CEO/Director Central State Hospital; Ronald Forbes, M.D., Medical Director; Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate Senior OHR; Teresa Langster, Patient Relations; Tammy Long, Advocate.

Absent: Jillian Taylor, Secretary; Blondena Mallory, Member; Isabel Vartanian, Member

I. Call to Order – Introductions

II. Minutes of May 4, 2012 Meeting

Action: The Committee approved the draft minutes for the May 4, 2012 meeting.

III. Public Comment: None

IV. New Business

A. Monthly Variance Reports for May 2012 – Presented by Jennifer Barker for James Bell, Director, Forensic Services.

Action: The Committee approved the monthly variance reported by Ms. Barker for May 2012 concerning the four forensic variances.

(Executive Session)

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – April 2012

Formal Human Rights Complaints – May 2012

Spit Guard Usage – May 2012

(Return to Open Session)

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: April 2012 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker presented the abuse data covering April 2012.

Action: The Committee approved the abuse data reports presented by Ms. Barker for April 2012.

- C. Formal Human Rights Complaints – May 2012 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

There were no Formal Complaints for the month of May.

Action: The Committee approved Ms. Barker's report.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for May 2012 vs. May 2011 ~ Presented by Vicki Montgomery, Director Central State Hospital

Ms. Montgomery reported that five individuals were responsible for 57% of all orders that were written for the month of May. Ms. Montgomery explained that the hospital has been working for the past few months on insuring we only use seclusion and restraint simultaneously when absolutely necessary; the hospital made some clear gains. The hospital continues to be vested in reducing the use of seclusion and restraint.

Action: The committee approved Ms. Montgomery's report for May 2012.

- E. Spit Guard Usage for May 2012 – Presented by Walter Small, Human Rights Advocate Senior OHR.

Mr. Small reported there were no reported usages of the spit guard masks for May 2012.

Action: The committee approved Mr. Small's report for May 2012.

F. Election of LHRC Officers for 2012-2013 Term ~

Officers: Hannibal Tuck – Chair
William Lightfoot – Co-Chair
Jillian Taylor – Secretary

Action: The committee unanimously approved the above officers for the 2012-2013 term.

V. **Old Business: None**

VI. **LHRC Follow up: None**

VIII. **Director's Comments**

Ms. Montgomery wished Jane Clayborne well as her term on LHRC has come to an end. Mr. Small presented Ms. Clayborne with a plaque commemorating her service. Ms. Montgomery welcomed Ms. Liesl Lipford as the committee's newest member.

VIII. **Adjournment**

Next Meeting: August 3, 2012 – Building 113