

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
December 6, 2013  
8:30am

**Attendance:** William Lightfoot Vice-Chair; Isabel Vartanian, Member Barbara Davis, Member; Hannibal Tuck, Chair; Liesl Lipford, Member

**Guests:** Vicki Montgomery, CEO/Director Central State Hospital; Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Jim Bell, Director of Forensics;

**Absent:** Blondena Mallory, Member

**Call to Order – Introductions**

**I. Minutes of September 2013 Meeting**

**Action:** The committee approved the meeting minutes from the November 2013 meeting.

**II. Public Comment:**

**III. New Business**

**A. Monthly Variance Report for November 2013**– Presented by James Bell, Director, Forensic Services.

**Action:** The Committee approved a motion to accept the monthly variance reported by Mr. Bell for November 2013 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – October 2013**

**Formal Human Rights Complaints – November 2013**

**Spit Guard Usage – November 2013**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: October 2013** – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the abuse data report presented by Ms. Barker for October 2013.

- C. Formal Human Rights Complaints –November 2013** – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the report presented by Ms. Barker for September and October 2013.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for October 2013** ~ Presented by Vicki Montgomery, Director Central State Hospital

**Action:** The Committee accepted the Seclusion and Restraint data report presented by Ms. Montgomery for October 2013.

- E. Spit Guard Usage for November**– Presented by Walter Small, Human Rights Advocate.

**Action:**

There were two reported usages of the spit guard mask for November 2013. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

**IV. Old Business:**

**V. LHRC Follow up: None**

**VI. Director's Comments:** Ms. Montgomery spoke about the Therapeutic Communications training that Central State Hospital's Training Dept is offering. This training has been given to supervisors. The response from the supervisors about the training was great and this training will continue to be given to all employees. Therapeutic Communications is a common foundational element that is used here at Central State Hospital. We want to be sure our supervisors are able to support and encourage our employees using Therapeutic Communication in a positive way.

**VII. Adjournment**

**Next Meeting:** January 3, 2014 – Building 39 - Fact Finding Hearing.