

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING

MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 –Main Conference Room  
February 1, 2013  
8:30am Regular Meeting

**Attendance:** Hannibal Tuck, Chair, Barbara Davis, Member; Isabel Vartanian, Member; Liesl Lipford, Member;

**Guests:** Vicki Montgomery, CEO/Director Central State Hospital; Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate Senior OHR; Teresa Langster, Patient Relations; Juliann Wareham, Patient Relations and Staff Development; Ronald Forbes, Medical Director Central State Hospital; Jim Bell, Director of Forensics.

**Absent:** Blondena Mallory, Member; William Lightfoot Vice-Chair

**I. Call to Order – Introductions**

**II. Minutes of January 2013 Meeting**

**Action:** The Committee approved the draft minutes for January 2013.

**III. Public Comment:**

**IV. New Business**

**A. Monthly Variance Report for January 2013**– Presented by James Bell, Director, Forensic Services.

**Action:** The Committee approved a motion to accept the monthly variance reported by Mr. Bell for January 2013 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – December 2012**

**Formal Human Rights Complaints – January 2013**

**Spit Guard Usage – January 2013**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: December 2012** – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the abuse data report presented by Ms. Barker for December 2012.

- C. Formal Human Rights Complaints – January 2013** – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the report presented by Ms. Barker for January 2013

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for January 2013 vs. January 2012** ~ Presented by Vicki Montgomery, Director Central State Hospital

Ms. Montgomery informed the committee that seclusion and restraint is down from January 2012 and Central State Hospital is continuing to work on lowering the seclusion and restraint numbers.

Dr. Forbes added that the bursts of yellow on the graphs are from a single patient who wears gloves for her protection. While these gloves are considered a restraint, they are to help the patient.

**Action:** The Committee accepted the Seclusion and Restraint data report presented by Ms. Montgomery for January 2013.

- E. Spit Guard Usage for January 2013**– Presented by Walter Small, Human Rights Advocate Senior OHR.

There was no reported use of Spit Guard for the month of January 2013.

**Action:** The Committee accepted the Spit Guard report presented by Mr. Small for January 2013.

F. Understanding Diagnostic Framework – Presented by Julianne Wareham, Clinical Specialist

G. Bi-Annual Report for Informal Complaints from May 2012 through November 2012 -  
Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker stated that the report runs through December 2012.

**Action:** The Committee accepted the Bi-Annual Report for Informal Complaints from May 2012 through December 2012 presented by Ms. Barker.

V. **Old Business:**

VI. **LHRC Follow up: None**

VII. **Director's Comments:** Ms. Montgomery stated that the Department of Behavioral Health has contracted with a vendor to bring in electronic medical records. While Central State Hospital is not a test hospital, within a few years Central State Hospital will be moving over to using the electronic medical record.

VIII. **Adjournment**

**Next Meeting:** March 1, 2013 –Building 113 Main Conference Room.