

CENTRAL STATE HOSPITAL
LOCAL HUMAN RIGHTS COMMITTEE MEETING

MINUTES

Central State Hospital
26317 W. Washington Street
Petersburg, Virginia 23803
Building 113 –Main Conference Room
January 4, 2013
8:30am Regular Meeting

Attendance: Hannibal Tuck, Chair, Barbara Davis, Member, William Lightfoot Vice-Chair; Isabel Vartanian, Member

Guests: Vicki Montgomery, CEO/Director Central State Hospital; Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate Senior OHR; Teresa Langster, Patient Relations; Juliann Wareham, Patient Relations and Staff Development; Ronald Forbes, Medical Director Central State Hospital; Jim Bell, Director of Forensics.

Absent: Liesl Lipford, Member; Blondena Mallory, Member; Michael Curseen, Human Rights Advocate

I. Call to Order – Introductions

II. Minutes of November 2012 and December 2012 Meeting

Action: The Committee approved the draft minutes for November 2012 and December 2012.

III. Public Comment:

IV. New Business

A. Monthly Variance Reports for November 2012 and December 2012– Presented by James Bell, Director, Forensic Services.

Action: The Committee approved a motion to accept the monthly variance reported by Mr. Bell for November 2012 and December 2012 concerning the four forensic variances.

(Executive Session)

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

The following subject matters were discussed in Executive Session:

Monthly Abuse Summaries – October 2012 and November 2012

Formal Human Rights Complaints – November 2012 and December 2012

Spit Guard Usage – November 2012 and December 2012

(Return to Open Session)

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B.** Monthly Abuse Summary: October 2012 and November 2012 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Action: The Committee approved the abuse data reports presented by Ms. Barker for October 2012 and November 2012.

- C.** Formal Human Rights Complaints – November 2012 and December 2012 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Action: The Committee approved the reports presented by Ms. Barker for November 2012 and December 2012.

- D.** Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for November 2012 vs. November 2011 and December 2012 vs. 2011~ Presented by Vicki Montgomery, Director Central State Hospital

Ms. Montgomery informed the committee that there was a new graph that had been added to the report to show the difference between the usage of seclusion and restraint in forensics verses the usage on the civil side.

Action: The Committee accepted the Seclusion and Restraint data reports presented by Ms. Montgomery for November 2012 and December 2012.

- E.** Spit Guard Usage for November 2012 and December 2012– Presented by Walter Small, Human Rights Advocate Senior OHR.

There was no reported use of Spit Guard for the months of November 2012 and December 2012.

Action: The Committee accepted the Spit Guard reports presented by Mr. Small for November 2012 and December 2012.

V. Old Business:

- A. **Review of Housekeeping Patient Satisfaction Survey 2012** ~ Presented by Jennifer Barker,
Director of Patient Relations

Action: The Committee approved the review of the housekeeping patient satisfaction survey presented by Ms. Barker

VI. LHRC Follow up: None

- VII. Director's Comments:** Ms. Montgomery stated that there are newer members of the LHRC that are not familiar with the hospital. Ms. Julianne Wareham will be added to the agenda and will provide mini in-service trainings to help the members gain a more firm understanding of the population we serve within the hospital.

VIII. Adjournment

Next Meeting: February 1, 2013 –Building 113 Main Conference Room.