

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING

MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
July 2, 2014  
8:30am

**Attendance:** ; Liesl Lipford, Chair; Hannibal Tuck Vice-Chair; Isabel Vartainien, Member;

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director; Vicki Montgomery, Hospital Director; Juliann Wareham, Patient Relations and Staff Development; James Bell, Director of Forensics; Carrie Flowers, Human Rights Advocate; Taneika Goldman, Human Rights Advocate

**Absent:** Marco Thomas, Member Barbara Davis, Member

**I. Call to Order – Introductions**

**II. Minutes of June 2014 Meeting**

**Action:** The committee approved the meeting minutes from the June 6, 2014 meeting.

**III. Public Comment:**

**IV. New Business**

**A. Monthly Variance Report for June 2014**– Presented by James Bell, Director, Forensic Services.

**Action:** The Committee approved a motion to accept the monthly variance reported by Mr. Bell for June 2014 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – May 2014**

**Formal Human Rights Complaints – June 2014**

## **Spit Guard Usage – June 2014**

### **(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B.** Monthly Abuse Summary: May 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the abuse data report presented by Ms. Barker for May 2014.

- C.** Formal Human Rights Complaints –June 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the report presented by Ms. Barker for June 2014.

- D.** Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for May 2014 ~ Presented by Vicki Montgomery, Director Central State Hospital

**Action:** The Committee accepted the Seclusion and Restraint data report presented by Ms. Montgomery for May 2014.

- E.** Spit Guard Usage for June 2014– Presented by Walter Small, Human Rights Advocate.

- There was no spit guard usage for the month of June.

**Action:** The Committee accepted the Spit Guard Usage report presented by Mr. Small for June 2014.

**V. Old Business:**

**VI. LHRC Follow up: None**

**VII. Director's Comments:** Ms. Montgomery spoke of a few processes to help the Hospital and LHRC collaborate with ease.

**VIII. Adjournment**

**Next Meeting:** August 6, 2014 – Building 113 – Main Conference Room.