

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
November 5, 2014  
7:00pm

**Attendance:** Liesl Lipford, Chair

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director; Vicki Montgomery, Hospital Director; Carrie Flowers, Human Rights Advocate; Taneika Goldman, Human Rights Advocate

**Absent:** Isabel Vartainien, Member; Hannibal Tuck Vice-Chair; Barbara Davis, Member Marco Thomas, Member

**I. Call to Order – Introductions**

**II. Minutes of September 3, 2014 Meeting**

**Action:** There were not enough members present to establish a quorum. The committee will approve September 3, 2014 minutes at the December 3, 2014 meeting

**III. Public Comment: None**

**IV. Old Business:**

**A. Monthly Variance Report for September 2014**– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for September 2014 and October 2014 concerning the four forensic variances. The Committee will approve the report at the December 3, 2014 meeting

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**\*\*The Committee did not go into executive session because there were not enough members present\*\***

**Monthly Abuse Summaries –August 2014**

**Formal Human Rights Complaints –September 2014**

**Spit Guard Usage –September 2014**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B.** Monthly Abuse Summary: August 2014– Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- C.** Formal Human Rights Complaints –September 2014– Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- D.** Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for August 2014 ~ Presented by Vicki Montgomery, Director Central State Hospital

**Action:** The information was presented and will be addressed at the December 3, 2014 meeting.

- E.** Spit Guard Usage for September 2014 – Presented by Taneika Goldman, Human Rights Advocate.

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- F.** Fact Finding Hearings and Format ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker and Ms. Montgomery gave a brief presentation of safety and the upcoming hearings to the present members.

V. **New Business**

- A. Monthly Variance Report for October 2014– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for October 2014 concerning the four forensic variances. The Committee will approve the report at the December 3, 2014 meeting.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**\*\*The Committee did not go into executive session because there were not enough members present\*\***

**Monthly Abuse Summaries –September 2014**

**Formal Human Rights Complaints –October 2014**

**Spit Guard Usage –October 2014**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: September 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- C. Formal Human Rights Complaints –October 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for September 2014 ~ Presented by Vicki Montgomery, Director Central State Hospital

**Action:** The information was presented and will be addressed at the December 3, 2014 meeting.

- E. Spit Guard Usage for October 2014– Presented by Taneika Goldman, Human Rights Advocate.

**Action:** The committee did not have enough members present to go into executive session. This will be presented in executive session at the December 3, 2014 meeting.

- F. Fact Finding Hearings and Format ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development

Ms. Barker and Ms. Montgomery gave a brief presentation of safety and the upcoming hearings to the present members.

**VI. LHRC Follow up: None**

- VII. Director's Comments:** Ms. Montgomery announced her retirement and stated this was her last LHRC meeting. The New Director will begin at the end of November.

**VIII. Adjournment**

**Next Meeting:** October 1, 2014 – Building 113 – Main Conference Room.