

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
January 3, 2014  
8:30am

**Attendance:** William Lightfoot Vice-Chair; Isabel Vartanian, Member Barbara Davis, Member; Hannibal Tuck, Chair; Liesl Lipford, Member

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director

**Absent:** Blondena Mallory, Member

**Call to Order – Introductions**

**I. Minutes of December 2013 Meeting**

**Action:** The committee approved the meeting minutes from the December 2013 meeting.

**II. Public Comment:**

**III. New Business**

**A. Monthly Variance Report for November 2013**– Presented by Jennifer Barker, Director of Patient Relations and Staff Development for James Bell, Director, Forensic Services.

**Action:** The Committee approved a motion to accept the monthly variance reported by Ms. Barker for December 2013 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – November 2013**

**Formal Human Rights Complaints – December 2013**

**Spit Guard Usage – December 2013**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: November 2013 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the abuse data report presented by Ms. Barker for November 2013.

- C. Formal Human Rights Complaints –December 2013 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the report presented by Ms. Barker for December 2013.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for November 2013 ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development for Vicki Montgomery, Director Central State Hospital

**Action:** The Committee accepted the Seclusion and Restraint data report presented by Ms. Barker for November 2013.

- E. Spit Guard Usage for December 2013– Presented by Walter Small, Human Rights Advocate.

**Action:**

There were two reported usages of the spit guard mask for December 2013. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

- F. Hearing for B.F. ~ Presented by Walter Small, Human Rights Advocate

The hearing is scheduled for Friday January 10, 2014 in building 39 at 8:30am.

**IV. Old Business:**

**V. LHRC Follow up: None**

**VI. Director's Comments:** None

**VII. Adjournment**

**Next Meeting:** February 7, 2014 – Building 113 – Main Conference Room.