

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING

MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room

March 7, 2014

8:30am

**Attendance:** William Lightfoot Vice-Chair; Isabel Vartanian, Member Barbara Davis, Member; Hannibal Tuck, Chair; Liesl Lipford, Member

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Walter Small, Human Rights Advocate; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director; Vicki Montgomery, Hospital Director; Juliann Wareham, Patient Relations and Staff Development

**Absent:** Blondena Mallory, Member

**Call to Order – Introductions**

**I. Minutes of January 2014 Meeting**

**Action:** The committee approved the meeting minutes from the January 2014 meeting.

**II. Public Comment:**

**III. New Business**

**A. Monthly Variance Report for January 2014**– Presented by James Bell, Director, Forensic Services.

**Action:** The Committee approved a motion to accept the monthly variance reported by Mr. Bell for January 2014 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – December 2013 and January 2014**

**Formal Human Rights Complaints – January 2014**

**Spit Guard Usage – January 2014 and February 2014**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: December 2013 and January 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the abuse data report presented by Ms. Barker for December 2013 and January 2014.

- C. Formal Human Rights Complaints – January 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The Committee approved the report presented by Ms. Barker for January 2014.

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for December 2013 and January 2014 ~ Presented by Jennifer Barker, Director of Patient Relations and Staff Development for Vicki Montgomery, Director Central State Hospital

**Action:** The Committee accepted the Seclusion and Restraint data report presented by Ms. Barker for December 2013 and January 2014.

- E. Spit Guard Usage for January 2014 and February 2014– Presented by Walter Small, Human Rights Advocate.

**Action:**

There were five reported usages of the spit guard mask for January. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

There were two reported usages of the spit guard mask for February. The usage was consistent with hospital policy and procedure governing the usage of the spit mask.

**IV. Old Business:**

**V. LHRC Follow up: None**

**VI. Director's Comments:** Ms. Montgomery spoke about the Southside Virginia Training Center closure and stated that Central State Hospital has gained Support Services through the closure. The Hospital is working on integrating the new staff into our organizational structure. Central State Hospital is happy to have them on board.

**VII. Adjournment**

**Next Meeting:** April 4, 2014 – Building 113 – Main Conference Room.