

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
March 4, 2015

**Administrative Session**

6:30 pm

**Attendance:** Liesl Lipford, Chair; and Marco Thomas, Member; Hannibal Tuck Vice-Chair;

**Absent:** Isabel Vartainien, Member; Barbara Davis, Member

**LHRC Membership**

Hannibal Tuck made a motion and Marco Thomas seconded it concerning a recommendation of LHRC member candidate Mark Howard to the SHRC for appointment to the CSH LHRC. And, Hannibal Tuck made a motion and Marco Thomas seconded it concerning excusing Ms. Vartanian from CSH LHRC membership due to her inability to serve at this time.

**Regular Session**

7:00 pm

**Attendance:** Liesl Lipford, Chair; and Marco Thomas, Member; Hannibal Tuck Vice-Chair;

**Guests:** Jennifer Barker, Director of Patient Relations and Staff Development; Terri Langster, Patient Relations and Staff Development; Ronald Forbes, Hospital Medical Director; Taneika Goldman, Human Rights Advocate; Cary Flowers, Human Rights Advocate; Mark Howard

**Absent:** Isabel Vartainien, Member; Barbara Davis, Member

**I. Call to Order**

**II. Minutes of January 7, 2015 Meeting and February 4, 2015 Meeting**

**Action:** The Committee approved the minutes from both the January and February 2015 meetings.

**III. Public Comment**

The LHRC advised the hospital of voting Ms. Vartainien off the board at this time due to health issues, the resignation of Ms. Davis and the interview of Mark Howard as a potential member.

The Hospital advised the LHRC that they are aggressively recruiting members to fill the LHRC vacancies.

**IV. Old Business**

- A. Monthly Variance Report for January 2015– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted and approved the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for January 2015 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries –December 2014**

**Formal Human Rights Complaints –January 2015**

**Seclusion and Restraint Data Summary – December 2014**

**Spit Guard Usage –January 2015**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: December 2014 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Monthly Abuse Summary for December 2014 presented by Jennifer Barker, Director of Patient Relations and Staff Development.

- C. Formal Human Rights Complaints –January 2015 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Formal Human Rights Complaints for January 2015 presented by Jennifer Barker, Director of Patient Relations and Staff Development

- D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for December 2014 ~ Presented by Dr. Ronald Forbes, Hospital Medical Director

**Action:** The committee approved the Seclusion and Restraint Data Summary for the month of December 2014 presented by Dr. Ronald Forbes, Hospital Medical Director

- E. Spit Guard Usage for January 2015– Presented by Taneika Goldman, Human Rights Advocate. Ms. Goldman reported that there were no uses of the spit guard mask for January 2015.

**Action:** The committee approved the Spit Guard Usage Report for January 2015 presented by Taneika Goldman, Human Rights Advocate.

**V. New Business**

- A. Monthly Variance Report for February 2015– Presented by Jennifer Barker on behalf of James Bell, Director, Forensic Services.

**Action:** The Committee accepted and approved the monthly variance report reported by Ms. Barker on behalf of Mr. Bell for February 2015 concerning the four forensic variances. .

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries –January 2015**

**Formal Human Rights Complaints –February 2015**

**Seclusion and Restraint Data Summary – January 2015**

**Spit Guard Usage –February 2015**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member’s knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: January 2015 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Monthly Abuse Summary for January 2015 presented by Jennifer Barker, Director of Patient Relations and Staff Development.

- C. Formal Human Rights Complaints –February 2015 – Presented by Jennifer Barker, Director of Patient Relations and Staff Development

**Action:** The committee approved the Formal Human Rights Complaints for February 2015 presented by Jennifer Barker, Director of Patient Relations and Staff Development

D. Seclusion and Restraint Data Summary; Comparisons of S/R Incidents and Totals for January 2015 ~ Presented by Dr. Ronald Forbes, Hospital Medical Director

**Action:** The committee approved the Seclusion and Restraint Data Summary for the month of January 2015 presented by Dr. Ronald Forbes, Hospital Medical Director

E. Spit Guard Usage for February 2015– Presented by Taneika Goldman, Human Rights Advocate.

Ms. Goldman reported that there was 1 use of the spit guard mask for February 2015. The use of the spit guard mask was executed in accordance with policy and no injuries occurred.

**Action:** The committee approved the Spit Guard Usage Report for February 2015 presented by Taneika Goldman, Human Rights Advocate.

VI. **LHRC Follow up:**

- Ms. Barker provided the LHRC with the patient feedback on Ward Rules. The Hospital is exploring the implementation of patient feedback.
- The LHRC has expressed interest in holding meetings in patient buildings. Ms. Barker informed the LHRC that this would be possible if done during daytime hours due to the amount of evening activities occurring at the LHRC's meeting times. This will be revisited at the May 2015 meeting.

VII. **Adjournment**

**Next Meeting:** April 1, 2015 – Building 113 – Main Conference Room.