

CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES

Central State Hospital  
26317 W. Washington Street  
Petersburg, Virginia 23803  
Building 113 – Main Conference Room  
April 6, 2016

**Administrative Session**

6:30 pm

**Attendance:** Liesl Lipford, Chair; Sarah Stanford, Member; Marco Thomas, Member; Simona Haqq, Human Rights Advocate; Carrie Flowers, Human Rights Advocate

**Regular Session**

7:00 pm

**Attendance:** Liesl Lipford, Chair; Sarah Stanford, Member; Mark Howard, Member; Marco Thomas, Member

**Absent:**

**Guests:** Jennifer Barker, Director of Patient Relations and Recovery; Carrie Flowers, Human Rights Advocate; Simona Haqq, Human Rights Advocate; Dr. Brandi Justice, Hospital Clinical Director; Carrie Flowers, Human Rights Advocate

**Call to Order**

- I. **Approval of Minutes from March 2, 2016**
- II. **Public Comment:** Letter received from CSH patient requesting the LHRC provide insight into his legal situation.  
  
**Action:** Committee to provide individual letter indicating such is not within their purview.
- III. **Old Business**
- IV. **New Business**
  - A. Hospital's Monthly Written Report Concerning Implementation of Approved Variances for March 2016 – Presented by Jennifer Barker, Director, Patient Relations and Recovery Initiatives.  
  
**Action:** The Committee accepted and approved the monthly variance report reported by Ms. Barker for March 2016 concerning the four forensic variances.

**(Executive Session)**

The committee approved a motion to move into Executive Session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summaries – February 2016**

**Formal Human Rights Complaints – March 2016**

**Seclusion and Restraint Data Summary – February 2016**

**Spit Guard Usage – March 2016**

**(Return to Open Session)**

Upon reconvening into open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session.

- B. Monthly Abuse Summary: February 2016 – Presented by Jennifer Barker, Director of Patient Relations and Recovery Initiatives

**Action:** The committee approved the Monthly Abuse Summary for February 2016 presented by Jennifer Barker, Director of Patient Relations and Recovery Initiatives.

- C. Formal Human Rights Complaints – March 2016 – Presented by Jennifer Barker, Director of Patient Relations and Recovery Initiatives

**Action:** The committee approved the Formal Human Rights Complaints for March 2016 presented by Jennifer Barker, Director of Patient Relations and Recovery Initiatives.

- D. Seclusion and Restraint Data Summary: Comparisons of S/R Incidents and Totals for February 2016 – Presented by Dr. Brandi Justice, Hospital Clinical Director.

**Action:** The committee approved the Seclusion and Restraint Data Summary for the month of February 2016 presented by Dr. Brandi Justice, Hospital Clinical Director.

- E. Spit Guard Usage for March 2016– Presented by Simona Haqq, Human Rights Advocate.

Ms. Haqq reported that there were 5 uses of the spit guard mask for March 2016. All were done in accordance with policy.

**Action:** The committee approved the Spit Guard Usage Report for March 2016 presented by Simona Haqq, Human Rights Advocate.

- F. ECT Update ~ Presented by Dr. Brandi Justice, Hospital Clinical Director

**Action:** There were no updates.

**V. LHRC Follow up:** Discussion of Committee meeting quarterly beginning July 5, 2016.  
Administrative session beginning at 5:30, regular meeting at 6:00 pm

**VI. Positive Spotlight:**

**VII. Adjournment**