

# **DRAFT**

## **CENTRAL STATE HOSPITAL LOCAL HUMAN RIGHTS COMMITTEE MEETING**

**Central State Hospital  
26317 W. Washington Street  
Building 113, Main Conference Room  
Petersburg, Virginia 23803  
August 4, 2006  
8:30 a.m.**

### **Attendance:**

Chana Ramsey, Chair; Violet Hite, Vice-Chair; Isabel Vartanian, Member; Cleveland Rodgers, Member; and Linda Masri, Member.

### **Guests:**

Dr. Charles, CSH Facility Medical Director; Jennifer Barker, Patient Rights Coordinator/CSH; Michael Curseen, Human Rights Advocate/Office of Human Rights; Jim Bell, Forensic Unit Director; Dr. Ronald Forbes, CSH Medical Director; Beverly Garnes, Human Rights Advocate/Office of Human Rights; Jane Clayborne, LHRC applicant; and Rose Mitchell, Executive Secretary/Office of Human Rights.

### **Absent:**

Betty Velez, LHRC Member; and Tonya Cunningham, Human Rights Advocate/Office of Human Rights.

#### **I. Call to Order: 8:38 am**

#### **II. Minutes of June 9, 2006, Meeting**

The minutes were approved without comment.

#### **III. Public Comment**

None

#### **IV. New Business**

##### **A. Monthly Variance Reports for June and July 2006 – Presented by Jim Bell**

Mr. Bell reported that there were no reportable incidents involving the four approved forensic variances during the months of June and July 2006.

**Action: The Committee approved a motion to accept Mr. Bell's report.**

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summary: May & June 2006**  
**Formal Human Rights Complaints – June & July 2006**  
**Spit Mask Usage – June & July 2006**  
**CSH LHRC Applicant for Membership**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

- B. Monthly Abuse Summary: May & June 2006 – Presented by Jennifer Barker  
**A motion was made and unanimously passed to accept Ms. Barker's reports.**
  
- C. Formal Human Rights Complaints – June & July 2006 – Presented by Jennifer Barker  
**A motion was made and unanimously passed to accept Mrs. Barker's reports.**
  
- D. Spit Mask Usage – June & July 2006 – Presented by Michael Curseen  
**A motion was made and unanimously passed to accept Mr. Curseen's reports.**
  
- E. CSH LHRC Applicant for Membership  
  
**A motion was made and unanimously passed to recommend Jane Clayborne as a CSH LHRC member, pending the approval of the State Human Rights Committee.**
  
- F. Research Proposal: "Conditional Release of Insanity Acquittees in Va. – Presented by Mrs. Jennifer Barker.

Mrs. Barker presented to the Committee a brief synopsis of the research proposal, in the absence of Dr. Feix. Mrs. Barker stated that this research is to study the number or reoccurrences of hospitalizations of patients. This study does not involve human research and only current available data will be collected.

**The Committee accepted the report.**

## **F. Follow-up Business**

1. LHRC Request for Follow-up Action on Restrictive Procedure RE: Locking Bathroom Doors During Dispensing of Medications Presented by Dr. Forbes, Hospital Medical Director.

Dr. Forbes stated that he has been visible in all areas of the hospital, both civil and forensic buildings, and he has found no bathroom doors to be locked while medications were being dispensed. He further stated that there hasn't been a problem with patients checking their medication. Dr. Forbes will continue to monitor the dispensing of medications.

**The Committee accepted Dr. Forbes' report.**

2. Review of Chair's Request for follow-up Concerning Letter to SHRD Requesting Attorney General's Opinion: RE: Case # 05-0107

Chana stated that she received a phone call from Ms. Karen Walters, of the Office of Attorney General and left a voice message for Ms. Walters requesting her to meet with the Committee in order to discuss the questions raised by the CSH LHRC.

**The Committee approved the action of the Chair.**

3. LHRC Request for 30 Day Follow-up Report: Unauthorized Use of Cook-Chill Units by Staff – Presented by Ms. Jennifer Barker

Ms. Barker gave the Committee members a "Quality of the Cleanliness of Your Ward" survey that was developed to allow patients to rate the services provided by the SVTC housekeeping department.

After reviewing the survey instrument, the Committee commented that each item in the bedroom should be listed to include the cleaning of the closet drawers and whether the bed frames are free from dust. The Committee also commented that the seclusion/restraint room should be included clean and dust free. The Committee also inquired how the low functioning patients would be able to respond to this survey. Mrs. Barker stated that she would sit down with these patients and help them with the survey.

**A motion was made to accept Mrs. Barker's report with the above mentioned changes.**

## **VII. Medical Director's Bulletin – June 26, 2006**

Dr. Forbes stated that 2 psychiatrists have left CSH and the hospital is actively trying to recruit new psychiatrists.

Dr. Forbes also stated that “Spring into Health” is progressing and that a meeting took place in June in which Dr. James Evans, Director of Medical Affairs for the DMHMRSAS attended. Dr. Forbes stated that the department is still committed to going smoke free in state facilities in the future, although no date has been set. Dr. Forbes shared that the CSH smoking cessation programs are still in operation. Additionally, cigarettes are no longer available in the canteen for the civil patients. Dr. Forbes is also working with staff on the cessation programs

**The Committee accepted Dr. Forbes's report.**

## **VI. Director's Comments:**

Dr. Davis stated that various individuals representing mental health, mental retardation, substance abuse and other central office personnel will be meeting to discuss the smoking cessation initiative for state facilities in the future. Dr. Davis will keep the Committee informed.

## **VII. Adjournment: 11:14 am**

**Next Meeting Dates: September 1, 2006  
October 6, 2006**

