

**CENTRAL STATE HOSPITAL  
LOCAL HUMAN RIGHTS COMMITTEE MEETING  
MINUTES**

**Central State Hospital  
26317 W. Washington Street  
Building 113, Main Conference Room  
Petersburg, Virginia 23803**

**June 1, 2007**

**8:30 a.m.**

**Attendance:**

Chana Ramsey, Chair; Violet Hite, Vice-Chair; Member; Jane Clayborne, Member; and Isabel Vartanian, Member.

**Guests:**

Vicki Montgomery, Assistant Director for Clinical Administration Services/CSH; Ronald Forbes, M.D., CSH Medical Director; Michael Curseen, Human Rights Advocate/Office of Human Rights; Carrie Flowers, Human Rights Advocate/Office of Human Rights; Jim Bell, CSH Forensics Unit Director; and Rose Mitchell, Executive Secretary/Office of Human Rights.

**Absent:**

Cleveland Rodgers, Member; and Linda Masri, Member

**I. Call to Order: 8:45 am**

**II. Minutes of May 4, 2007, Meeting**

The minutes were approved, with an amendment to the Director's Comments as follows: JLARC was changed to R.A.C.

**IV. Public Comment**

None

**V. New Business**

**A. Monthly Variance Report for May 2007 – Presented by Jim Bell**

Mr. Bell reported that there were no reportable incidents involving the

four approved forensic variances during the month of May 2007.

**Action: The Committee approved a motion to accept Mr. Bell's Report.**

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

**Monthly Abuse Summary - April 2007**  
**Formal Human Rights Complaints – May 2007**  
**Spit Guard Usage – May 2007**  
**Follow-Up – April 2007 # 511134**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

B. Monthly Abuse Summary: April 2007 – Presented by Vicki Montgomery

**The Committee requested to review case number 2007-0038 at their July 13, 2007 meeting and to have copies of 201A reports available for the Committee to review at their Executive Session Meeting at 8:00 am on July 13<sup>th</sup>. The Committee also requested to be notified of all deaths at Central State Hospital.**

**The Committee approved a motion to accept Ms. Montgomery's Report, with the noted request.**

C. Formal Human Rights Complaints – May 2007 – Presented by Vicki Montgomery

**The Committee approved a motion to accept Ms. Montgomery's report.**

D. Spit Mask Usage – May 2007 – Presented by Michael Curseen

Mr. Curseen stated that the spit masks appeared to be used appropriately.

**The Committee approved a motion to accept Mr. Curseen's report.**

E. Election of CSH LHRC Officers – Presented by Chana Ramsey

**A motion was made and approved to accept the following appointments for Committee Officers beginning July 1, 2007 thru June 30, 2008 year.**

**Violet Hite – Chair**

**Jane Clayborne – Vice-Chair**

## VI. Follow-up Business

1. LHRC Follow-up: Comparison of HDMC Date for Dental Extractions and Dental Restorations for CSH Patients Covering Previous 12 Months  
– Presented by Ms. Montgomery

Ms. Montgomery presented a report from HDMC (Jan 07 to May 07), which showed that there were 117 extractions, 9 restorations and 7 dentures done during this period for CSH patients. Ms. Montgomery stated that the information that she obtained from HDMC is that the Dental Clinic explains its findings and recommendations to the patients and the patient has the right to either accept or refuse any part of his/her treatment. Dr. Forbes stated that the patient doesn't have time to consult with his treatment team or his LAR before a decision is made. Ms. Montgomery and Dr. Forbes stated that it is hard to find a professional to come and provide services to our patients and that outside referral services are hard to arrange.

Mr. Curseen stated that the Committee had previously requested information concerning the reason for a referrals and the intervention performed, such as restorations verses extractions, and for the time frame of the report to cover a year.

**The Committee approved a motion to accept Ms. Montgomery's report with the following recommendations.**

**The Committee requested that CSH provide data obtained from HDMC Dental Clinic addressing the following:**

**Reason for referral; specific interventions performed (including the number of restorations, number of extractions, no shows, refusal of treatment, etc.) covering a one year period. The Committee will plan to review this data at the LHRC meeting on July 13, 2007.**

2. LHRC Follow-up: Request for Additional Information Concerning Sexual & Physical Aggression Issues Identified on Case # 511134 - Presented by Ms. Montgomery

Ms. Montgomery stated that no additional factual information could be obtained from the client, who appeared to only be interested in being first in line. Ms. Montgomery reported that the client refused to talk to his social worker or other staff about this case.

**The Committee approved a motion to accept Ms. Montgomery's Report.**

3. LHRC Follow-up: Clarification Regarding Inappropriate Application of Spit Mask for E.P., April 2007 – Presented by Vicki Montgomery

Ms. Montgomery reported that the spit mask was used on the patient as a preventive measure. The employee, who was relatively new, received counseling and was required to review the Spit Mask policy.

**The Committee approved a motion to accept Ms. Montgomery's report.**

## **VII. Director's Comments:**

1. Ms. Montgomery thanked Chana Ramsey, Chair of the LHRC, for serving as the Chair of the LHRC (Ms. Ramsey's term as LHRC Chair expires June 30, 2007).
2. Ms. Montgomery stated that a gentleman in the forensic unit, who is psychotic and manic, in the past week, had tried to send out two letters containing a white powdery substance in them. State police and SVTC police were notified. The substance is being analyzed but is believed to be talcum powder, which is part of each patient's ADL (activities of daily living) admission package items. Due to the sensitive nature of this potentially dangerous situation, talcum powder will be removed from all ADL kits but will be available to any patient upon request.
3. Chana Ramsey, Chair, told everyone that Dr. James Reinhard, Commissioner, DMHMRSAS and Mr. Gerald Deans Associate Commissioner are planning to attend the August 3, 2007, LHRC meeting.

## **VIII. Adjournment: 10:30 pm**

**Next Meeting Date: July 13 2007**

**8:00 AM – Executive Session**  
**8:30 AM – Regular Meeting**