

# **DRAFT**

## **CENTRAL STATE HOSPITAL LOCAL HUMAN RIGHTS COMMITTEE MEETING MINUTES**

**Central State Hospital  
26317 W. Washington Street  
Building 113, Main Conference Room  
Petersburg, Virginia 23803  
November 2, 2007  
8:30 am Regular Meeting**

### **Attendance:**

Violet Hite, Chair; Member; Jane Clayborne, Vice-Chair; Linda Masri, Member; and Isabel Vartanian, Member.

### **Guests:**

Charles Davis, M.D., CSH Facility Director; Jennifer Barker, CSH Director of Patient Relations; Carrie Flowers, Human Rights Advocate/Office of Human Rights; Ronald Forbes, M.D., CSH Medical Director; and Rose Mitchell, Executive Secretary/Office of Human Rights.

**Absent:** Chana Ramsey, LHRC Member; & Michael Curseen, Human Rights Advocate

### **I. Call to Order: 8:30 am**

### **II. Minutes of October 5, 2007 Meeting**

The minutes were approved as presented.

### **III. Public Comment:**

A forensic patient of CSH submitted a written request that the Virginia Freedom of Information Act (F.O.I.A.) is posted on the wards for the patients. Dr. Davis stated that no state facility, to his knowledge, posts the F.O.I.A. on the wards. Dr. Davis stated that if the Commissioner told him to do so, he would. Mrs. Barker stated that all public documents requested by clients are given to them upon request. Mrs. Barker believes that posting the F.O.I.A. document would create confusion.

### **IV. New Business**

**A. Monthly Variance Report for October 2007 – Presented by Mrs. Barker,  
Director of Patient Relations**

Mrs. Barker reported that there were no reportable incidents involving the four approved forensic variances during the month of October 2007.

**Action:** The Committee approved a motion to accept Mrs. Barker's report.

**(Executive Session)**

The committee approved a Motion to move into Executive session pursuant to VA Code 2.2-3711 (A), Paragraph 15, for the protection of the privacy of individuals and their records in personal matters not related to public business.

**The following subject matters were discussed in Executive Session:**

- Monthly Abuse Summary - September 2007**
- Formal Human Rights Complaints – October 2007**
- Informal Human Rights Complaints (May – Oct. 07)**
- Spit Guard Usage – October 2007**

**(Return to Open Session)**

Upon reconvening in open session, the Central State Hospital Local Human Rights Committee certified that to the best of each member's knowledge, only public business matters lawfully exempt from statutory open meeting requirements, and only public business matters identified in the motion to convene the closed session were discussed in closed session

- B. Monthly Abuse Summary: September 2007 – Presented by Jennifer Barker**

**Action:** The LHRC approved a motion to accept Mrs. Barker's report.

- C. Formal Human Rights Complaints – October 2007 – Presented by Jennifer Barker**

**Action:** The Committee approved a motion to accept Mrs. Barker's report and requested that Donna Moore, Ph.D., Director of Psychological Services (or her designee) address the LHRC concerning the similarities and differences regarding Aggression Management Plans and Behavioral Management Plans at the December 7, 2007 LHRC meeting

- D. Biannual Report of Informal Human Rights Complaints from May 2007 through October 2007 – Presented by Jennifer Barker, Director of Patient Relations**

The Committee approved a motion to accept Mrs. Barker's report.

- E. Spit Mask Usage – October 2007 – Presented by Carrie Flowers**

Ms. Flowers reported that there was no reported usage of the spit mask for the month of October.

V. Follow-up Business

1. LHRC Follow-up: Update Regarding the Implementation of the Hospital's Satisfaction Survey RE: Inadequate Housekeeping Services Provided in the Forensic Unit – Building 39 – William Vinson, Assistant Director Nursing, Forensic Unit

**This item has been deferred to the December 7, 2007, meeting.**

2. LHRC Follow-up: Comparison of HDMC Data for Dental Extractions and Dental Restorations for CSH Patients Covering Previous 12 Months – Jennifer Barker, Director of Patient Relations

**This item has been deferred to the March 2008 LHRC Meeting.**

VI. Director's Comments:

Dr. Davis reported that the staff of CSH are the hardest working employees in the state. Dr. Davis is very impressed with the employees. Dr. Tennyson did an employee satisfaction by the state psychologists and Central State won the "Silver Award" for employee satisfaction.

Dr. Forbes stated that the "No Smoking" ban at CSH seems to be progressing well.

VII. Adjournment: 10:25 A.M.

**Next Meeting Date: December 7, 2007**