

VISITING POLICY:

Patient housed in the Maximum Security Building are provided the opportunity to visit in private with persons of their choosing, provided such visitation does not compromise, or threaten to compromise the safety and security of other patients, visitors, or staff. Visitation is ONLY permitted in designated areas within the Forensic Unit. Patients are not allowed to visit in any other location within or outside the Forensic Unit.

VISITING HOURS:

Contact Visits

Sunday	8:00am – 11:00am
Wednesday	4:00pm – 7:00pm
Saturday	8:00am – 2:00pm

Non-Contact Visits:

Sunday	12:00pm – 2:00pm
Tuesday	4:00pm-7:00pm
Thursday	4:00pm- 7:00pm
Friday	4:00pm – 7:00pm

Visitation on Holidays will follow the Sunday schedule

Special Visit: Visitation outside the hours specified above requires the approval of the Security Director.

Contact Visit: Visit where physical contact between patient and visitor is permitted or possible.

Non-Contact Visit: Visit where a barrier prevents physical contact between patient and visitor.

VISITOR RESPONSIBILITIES:

- Visitors may arrive and wait in the Visitor's Lobby no more than 15 minutes prior to the scheduled visitation times. All visitors must present valid picture identification to the Security Staff at the time of registration. Any visitor refusing or unable to present such identification will not be allowed to visit. The Security Director or designee must approve exceptions.
- Visitors must be fully clothed (including shoes) and will not be admitted to visit if they are not appropriately attired. Clothing must not be sexually provocative. Shoes must be fully enclosed. No open toe, flip flops, slippers etc. Jewelry such as necklaces, bracelets, anklets, dangling earrings and more than 2 rings are not permitted.
- Visitors will wait in a designated area until called to enter the visiting area.
- Visitors will permit an examination of all personal items and childcare items before entering the visiting area. Items that are considered contraband must be stored in personal vehicles. Anyone refusing examination of personal items will not be allowed to visit.
- All juveniles (under age 18) must remain under the constant supervision of a parent or responsible adult.

Failure to do so will result in termination of the visit. No juvenile may be left unattended at the front entrance to the building.

- Visitors must leave the visiting area when informed visiting time is over.
- Visitors may be searched after a visit only with probable cause. Refusal to submit to a search will be grounds for denial of future visits.
- Patients are not permitted to have cash in the Forensic Units.
- Security staff will maintain a log of persons who have completed or been denied visits.
- Visitors are asked to have only appropriate physical contact with the patient; such as a kiss at the beginning and end of a contact visit. No other touching is permitted.

GENERAL REQUIREMENTS

- Non-Contact visits may be authorized beginning 24 hours after admission or earlier by special permission of the Head of the Treatment Team and Security Director.
- Contact visits may be authorized beginning 4 weeks after admission or earlier by special permission of the Head of the Treatment Team and Security Director.
- All visits will normally be limited to 30 minutes. Additional time up to an hour may be granted if no

other visitors are waiting and behaviors are appropriate. All visits will be monitored and supervised by Forensic Unit staff.

- Searches will be conducted on all visitors using a metal detector before entering the visiting area. Anyone refusing to be searched will not be allowed to visit.

ITEMS BROUGHT TO VISITING:

- Gifts and personal property will not be processed during regularly scheduled visitation times. Such items should be mailed to :
Name of Patient
Central State Hospital
Post Office Box 4030
Petersburg, Virginia 23803
- Items defined as contraband and any items that cannot be adequately searched will not be allowed in to visiting area. Contraband includes food, beverage items, and cigarettes. Food and beverages are available for patient purchase in the Forensic Unit Canteen.
- Medication may not be brought into visiting areas. If necessary, the visitor will be allowed to leave the visiting area to take medication.
- Neither patients nor visitors may leave the visiting area with any items(s) they did not bring in. Items given by patients to visitors as gifts must be authorized and given to visitors by security staff.

- Visitors are responsible for maintaining appropriated behavior while visiting. Attention to the rules of visitation will help to ensure an enjoyable and complete visitation for all involved.

MONETARY GIFTS:

The following guidelines should be followed in sending checks and money orders to patients.

- Checks and money orders may be made payable to the patient or Central State Hospital.
- The correspondent should ensure that the check or money order includes the name of the patients for whom the funds are intended along with a building number or patient register number.
- Checks or money orders should be mailed to :
The Cashier's Office
Central State Hospital
P. O. Box 4030
Petersburg, Va 23803

DO NOT SEND CASH. Central State Hospital will not be responsible for any claims of lost or misplaced cash sent through the mail.

PLEASE NOTE: If there is ever an emergency please call 524-7000.

Revised
June 20, 2017

CENTRAL STATE HOSPITAL MAXIMUM SECURITY FORENSIC BLDG 39

VISITATION RULES

